

Department of Engineering  
Tim Bryan, P.E., County Engineer

3137 South Liberty Street, Canton, MS 39046  
Office (601) 790-2525 FAX (601) 859-3430

MEMORANDUM

October 5, 2021

To: Sheila Jones, Supervisor, District I  
Trey Baxter, Supervisor, District II  
Gerald Steen, Supervisor, District III  
Karl Banks, Supervisor, District IV  
Paul Griffin, Supervisor, District V

From: Tim Bryan, P.E., PTOE  
County Engineer

Re: Engineering Contract with Mendrop Engineering Resources, LLC.  
Dewees Road

The Engineering Department recommends the Board approve this Engineering Contract with Mendrop Engineering Resources, LLC. for services during construction of roadway drainage improvements on Dewees Road for a fee not to exceed \$6,500.00.

SHEILA JONES  
District One

TREY BAXTER  
District Two

GERALD STEEN  
District Three

KARL BANKS  
District Four

PAUL GRIFFIN  
District Five

**WORK ASSIGNMENT NO.  
DEWEES ROAD  
MADISON COUNTY**

THIS WORK ASSIGNMENT TO THAT CERTAIN GENERAL ENGINEERING SERVICES CONTRACT IS EXECUTED BY AND BETWEEN MADISON COUNTY BOARD OF SUPERVISORS AND **MENDROP ENGINEERING RESOURCES, LLC**, EFFECTIVE THE 5th DAY OF OCTOBER, 2021.

**LET IT BE KNOWN THAT:**

WHEREAS, the parties to the above stated CONTRACT are now desirous of implementing an additional Work Assignment or phase thereunder: and,

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said CONTRACT remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above CONTRACT under the additional terms and conditions as are hereinafter stated:

**SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT**

The CONSULTANT, in accordance with the General Services Agreement, shall provide construction right of way verifications and periodic observation along DeWeese Road during construction of roadway drainage improvements.

The following engineering services shall be performed by the CONSULTANT on behalf of Madison County in accordance with the CONTRACT at the direction of the County Engineer or his designee, unless otherwise modified by the Madison County Board of Supervisors (MCBOS).

The Scope of Work shall include the following:

**The CONSULTANT shall provide construction observation and right of way verification during construction to ensure that plans are being followed and construction limits are being followed per the plans. This will be accomplished with field staking and periodic observation during construction.**

**MAXIMUM ALLOWABLE COST**

The CONSULTANT'S fee for completion of this Work Assignment shall be a total sum of **\$6,500**. Services will be billed monthly on an hourly basis for cost incurred during the period, but shall not exceed the total estimated fee without prior written authorization from the Client.

SO EXECUTED AND AGREED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

THE MADISON COUNTY BOARD OF SUPERVIORS

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SO EXECUTED AND AGREED THIS THE 6 DAY OF October, 2021.

MENDROP ENGINEERING RESOURCES, LLC

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ATTEST:

*[Handwritten signature]*

